**Women’s Leadership Meeting**

**October 22, 2019**

**10:00-11:20 am**

Members Present:

Jill Clogston, Beverly Gilbert, Nicole Covey, Kristin Johnson, Kris Biondoillio, Joan Henley, Mandy Northcutt, Mary Jane Bradley and Annette Hux

Dr. Bradley began the meeting by reviewing the agenda.

1. Leadership for the Women’s Leadership Group in COEBS
   1. Dr. Gilbert agreed to chair the committee with everyone assisting her.
   2. Jill Clogston agreed to be vice chair of the committee
   3. Annette Hux, agreed to be the note-taker
2. Discussion of the Women’s Leadership Center Kick Off Retreat
   1. Dr. Bradley gave everyone an agenda from the Retreat from the Women’s Leadership Retreat from the Business Department. Discussion took place from the ones that were able to attend that Retreat
   2. Items mentioned were:
      1. The retreat was very organized and a constant movement.
      2. There were students from other colleges there; nursing did stop attending.
      3. Each segment was led by Drs. Robertson and Loyd
      4. Each table had at least one female business member at it. Approximately 10 were at the Retreat but they have more
      5. Discussion that the mission, goals, and outcomes were missing from the retreat.
      6. We need to know what our expectations are for the mentor and they also know what the expectations are
      7. It needs to be addressed what do the student mentees want from their mentor
      8. We need to know how Business matched their mentor with mentee
      9. We discussed Business selected girls who did not know they had options; we also need to choose girls that do not have a mentor at home/family.
      10. We need Business to see what Business used for criteria to select mentor and mentee
   3. Howl Transition Program is doing research about mentoring
   4. Beverly will send out what she has from the Business program on criteria, selection process, etc.
   5. Kristin will send out the research they have done with mentoring expectations
   6. Items discussed for our Women’s Leadership Program:
      1. Do we want a 2-tier program where we have
         1. Students being mentored
         2. Advanced students who are ambassadors
            1. What do we want those ambassadors to do? Similar to the Sorority “BIG Sister” Model
      2. We want a training for the mentor
      3. Can we get to the teacher education candidates earlier? This is for HPESS and Psychology/Counseling students also. Possibly, through Making Connections, then the Introduction course.
      4. We need criteria for student recruitment and for peer mentor
      5. We need mentors from all areas within the college
3. Next Step - Establish Committees
   1. Strategic Planning Committee to establish the goals, mission, vision, purpose
      1. Beverly, Kris B., Mandy
   2. Mentor Criteria
      1. Kristin and Jill
   3. Mentee Criteria (Student)
      1. Nicole, Annette, Joan
   4. Events Planning – this will come at a later date
4. Discussion of the P-20 was had and possibly piggybacking off of it
   1. Dr. Damphousse expectations of this
5. Money discussed – before Kathy gives money to start up she has to see a plan, Dr Bradley also has to see a plan before the Deans office would be able to assist.
6. To do:
   1. Each subcommittee will meet on own
   2. All come back together with criteria on Tuesday, December 3, at 9:00 am
   3. Goal is to have a reception about the Women’s Leadership Center in COEBS in Spring; begin recruitment and have Kick off in Fall 2020